



January 28, 2022

**PROVIDERS:**

Each two-week billing sheet needs to be signed and dated by the parent before submitting for payment.

Each billing sheet must be filled out completely by the provider prior to giving to the parent for signature.

Parents are to sign and date the form at the end of the two week period so they can make sure the times and dates listed as to when their child attended care is correct.

Billing sheets must be turned in according to the Reimbursement Schedule.

Billing sheets without the parent's original signature and date will not be accepted.

Billing sheets must be turned in according to the Reimbursement Schedule. Every two weeks. Do not hold onto billing sheets, do not wait to turn them in, unless you are waiting for a signature. Billing sheets cannot be turned in 3 months at a time. This is not acceptable.

In the beginning, we know there may be a delay being approved for child care as we may have missing paperwork.

**PARENTS:**

You must sign and date the billing sheets every two weeks.

Review each sheet to make sure they are correct. **DO NOT SIGN BLANK FORMS AHEAD OF TIME.**

It is your responsibility to contact the CCDF program within 24 hours of moving or changing phone numbers.

If you change providers, please have them fill out the Provider Paperwork.

If you need to add a child to your subsidy case, we will need a copy of their birth certificate, Tribal ID and social security card.

Your Re Determination paperwork must be completed and turned in by the date requested. Late submission is not acceptable.

If you have any questions regarding the rules, regulations or expectations of the CCDF Program, please contact Patricia Sterling at 906-632-5250 or [psterling@saulttribe.net](mailto:psterling@saulttribe.net).

Sincerely,  
  
Patricia Sterling CCDF Coordinator

CC: Division Director

File

**Anishnaabek  
Community and  
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Sault Ste. Marie Tribe of Chippewa Indians  
Anishnaabek Community and Family Services  
Child Care and Development Fund

# Parent/Provider Newsletter

February 2022

You are receiving this newsletter because you are either a parent receiving Child Care Assistance from the Sault Ste. Marie Tribe of Chippewa Indians CCDF program, you are a Child Care Provider receiving Subsidies, or you are in a collaboration/partnership with the Tribal CCDF Program.

CCDF is located at 2218 Shunk Road, Sault Ste. Marie, MI 49783 and you can reach us at 800-726-0093 or 906-632-5250. You can contact Trish, CCDF Coordinator at [psterling@saulttribe.net](mailto:psterling@saulttribe.net) or Angel, CCDF Secretary at [apeer@saulttribe.net](mailto:apeer@saulttribe.net). Our fax number is 906-632-5266.

## ***Co-Pays Suspended Until Further Notice***

ACFS CCDF program received more CARES ACT funding (CRRSA). One thing we are doing with the money is paying all the co-pays on behalf of the parents until further notice. If you have any questions regarding this, please contact Trish, CCDF Coordinator at [psterling@saulttribe.net](mailto:psterling@saulttribe.net) or 906-632-5250.

## **HEALTH AND SAFETY REQUIREMENTS**

Health and Safety are priorities when it comes to caring for children. The Tribal CCDF program provides necessary Health and Safety required items to CCDF Families and CCDF Providers. If you find you are in the need of Health and Safety required items such as Fire/Smoke detector (one for each level of the home/center), fire extinguisher, carbon monoxide detector, electrical outlet covers, drawer safety latches, first aid kit, etc. please contact CCDF Coordinator, Trish Sterling at [psterling@saulttribe.net](mailto:psterling@saulttribe.net) or 906-632-5250.

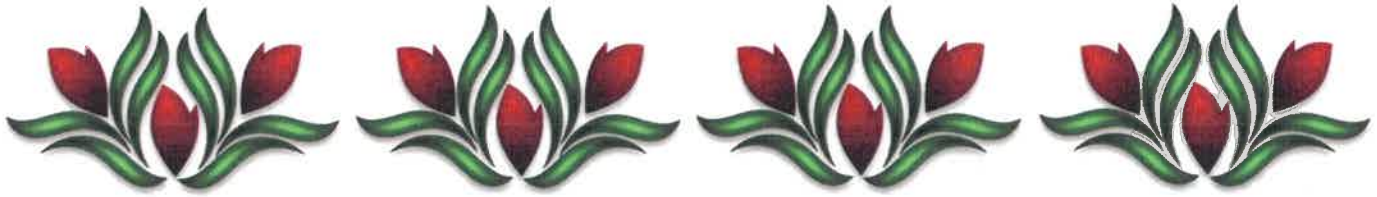
## **CONSUMER STATEMENT**

The Sault Ste. Marie Tribe of Chippewa Indians Anishnaabek Community and Family Services Child Care and Development Fund program offers Child Care Subsidy Assistance to parents with Sault Tribe member (or eligible to be) children living in the Sault Tribe 7 County Service area who are working, going to school, or in a qualified job training program. Eligible parents can choose high quality child care providers that include State Licensed Centers or Family/Group Homes, Tribal Licensed Centers, Relative Care Providers or In-Home Aides. Relative Care Providers and In-Home Aides must complete requirements prior to providing care for your children.

Please contact CCDF Coordinator, Trish Sterling for more information at 906-632-5250 or 800-726-0093.

Visit [https://www.michigan.gov/lara/0,4601,7-154-89334\\_63294\\_5529---,00.html](https://www.michigan.gov/lara/0,4601,7-154-89334_63294_5529---,00.html) to find State Licensed Centers and State Licensed Family/Group Child Care Homes in your area.





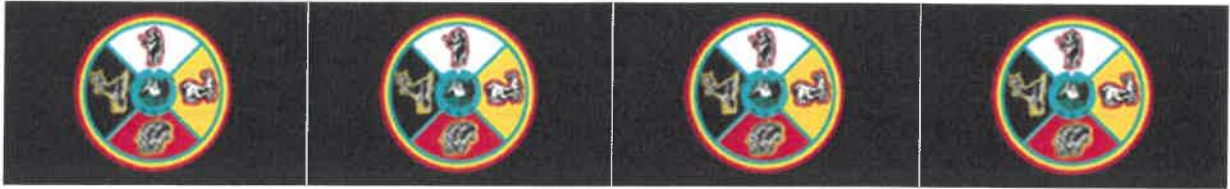
**We only have a few COVID-Related Cleaning supply items available to CCDF Families and CCDF Providers**

Sault Tribe CCDF program has COVID 19 CARES ACT Fund Dollars available for CCDF Parents and Providers for COVID 19 related items: **disposable face masks, disposable gloves, disinfecting wipes, disinfecting spray, hand sanitizer, antibacterial hand soap.** (depending on availability of supply chain)

All items are sent to your home. I will send you a self-addressed stamped envelope with a form to sign to send back with the packing slips you receive so that I can reconcile with our Purchasing Department. It is the policy of the CCDF Program to deny future orders for failure to return the form and the packings slips. Please make your list and send it to Patricia Sterling, CCDF Coordinator, [psterling@saulttribe.net](mailto:psterling@saulttribe.net) or call 906-632-5250

## **RESOURCES**

<b><u>WIC</u></b>	<a href="https://www.michigan.gov/mdhhs/0,5885,7-339-71547_4910---,00.html">https://www.michigan.gov/mdhhs/0,5885,7-339-71547_4910---,00.html</a>
<b><u>LICENSED CHILD CARE</u></b>	<a href="https://www.michigan.gov/lara/0,4601,7-154-89334_106253---,00.html">https://www.michigan.gov/lara/0,4601,7-154-89334_106253---,00.html</a>
<b><u>MEDICAID</u></b>	<a href="https://www.michigan.gov/mdhhs/">https://www.michigan.gov/mdhhs/</a>
<b><u>SNAP</u></b>	<a href="https://www.michigan.gov/mdhhs/0,5885,7-339-71547_5527_6691---,00.html">https://www.michigan.gov/mdhhs/0,5885,7-339-71547_5527_6691---,00.html</a>
<b><u>SAULT TRIBE EMPLOYMENT</u></b>	<a href="https://saulttribe.hirecentric.com/jobsearch/">https://saulttribe.hirecentric.com/jobsearch/</a>
<b><u>SAULT TRIBE</u></b>	<a href="https://saulttribe.com/">https://saulttribe.com/</a>
<b><u>ACFS</u></b>	<a href="https://saulttribe.com/membership-services/acfs">https://saulttribe.com/membership-services/acfs</a>
<b><u>DEVELOPMENTAL SCREENINGS</u></b>	<a href="https://agesandstages.com/">https://agesandstages.com/</a>
<b><u>GREAT START TO QUALITY</u></b>	<a href="https://www.greatstarttoquality.org/">https://www.greatstarttoquality.org/</a>



### Child Development Screenings

Ages and Stages is a set of questionnaires about children's development. It has been used for more than 20 years to make sure children are developing well. A screening provides a quick look at how children are doing in important areas such as communication, physical ability, social skills, and problem-solving skills. Ages and Stages can help identify your child's strengths as well as any areas where your child may need support. I love this screening tool because it involves the parents/guardians, child and the care provider. The parent/guardian fills out the questionnaire while playing with their child and returns it to the care provider or CCDF Coordinator for results. Based on the results, the child's individualized lesson plan can be created and if an area of concern is identified then a referral can be made to an appropriate support agency.

Many Child Care Centers are already providing a child development screening. And it may be Ages and Stages, but for parents who are interested, I can provide copies of the following months in the ASQ-3: 2, 4, 6, 8, 9, 10, 12, 14, 16, 18, 20, 24, 27, 30, 33, 36, 42, 48. Keep in mind: your children all grow and development in differing rates. And it is okay 😊

I also have the Social Emotional questionnaires in the months: 2, 6, 12, 18, 24, 30, 36, 48, 60.

They are easy to score and if you see any area of concern, please contact me or your child's teacher or child care provider so we can give you some ideas of how to increase your child's opportunities to grow in those areas.

Any questions, please contact Trish Sterling at 906-632-5250 or [psterling@saulttribe.net](mailto:psterling@saulttribe.net)

### CCDF Over Income Essential Employee CCDF Subsidies

The Sault Ste. Marie Tribe of Chippewa Indians ACFS Child Care and Development Fund had limited funds to provide Over Income Essential Employees temporary Child Care Subsidies.

We were able to offer this special, temporary funding due to COVID grants that our program received. It was a very popular program and we were able to help over 50 families across the 7 County Service Area that were over income and Essential Employees for our regular Income Based Child Care program.

***This program has reached its capacity and we can no longer accept nor process these applications as of Thursday, December 2, 2021.***

## Choking and Strangulation Prevention Tips

Everything you need to know to keep your kids safe from choking or strangulation.

Is there a cell phone or set of car keys that hasn't made its way into your toddler's mouth? We didn't think so. Don't despair – there are simple tips that can help keep your children from getting injured as a result of their compulsive need to teethe, suck and drool on everyday objects and toys.

### Make Meals Fun and Safe

- Cut food for toddlers into tiny pieces. Children under 5 should not eat small, round or hard foods, including pieces of hot dogs, cheese sticks or chunks, hard candy, nuts, grapes, marshmallows or popcorn.
- Remember to have young kids eat in a high chair or at the table, not while lying down or playing. It is important to supervise your babies when they are eating or playing.



### Keep Small Objects Out of Reach

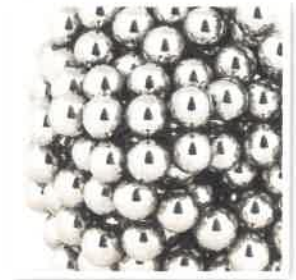
- See the world from a child's point of view. Get on the floor on your hands and knees so that you are at your child's eye level. Look for and remove small items.
- Keep small objects such as buttons, beads, jewelry, pins, nails, marbles, coins, stones and tacks out of reach and sight.

*Among children treated in emergency rooms for non-fatal choking incidents, almost 60 percent were food-related. Overall, 13 percent of cases involved swallowing coins and 19 percent involved candy or gum.*



### Be On the Lookout for Magnets

- Keep small magnets away from children. These include magnets found in construction sets, children's toys or stress-relieving adult desk toys; refrigerator magnets; and rare-earth magnets such as Buckyballs.
- Inspect games or toys that include magnets. Inspect children's play areas regularly for missing or dislodged magnets as well.
- Seek medical attention immediately if you suspect that magnets have been swallowed. Look for abdominal symptoms, such as pain, nausea, vomiting or diarrhea. Note that in X-rays, multiple magnetic pieces may appear as a single object.



### Keep Cords Out of Reach

- Keep cords and strings, including those attached to window blinds, out of your child's reach. Move all cribs, beds, furniture and toys away from windows and window cords.
- If you live in a home where you are not allowed to replace your window coverings, follow basic window cord safety rules and order free retrofit kits from the Window Covering Safety Council at [www.windowcoverings.org](http://www.windowcoverings.org).

### Check Your Child's Clothes and Accessories

- Remove necklaces, purses, scarves, helmets or clothing with drawstrings when children are playing or sleeping.
- Don't tie strings or ribbons to a pacifier or toy. Remember that jewelry can be dangerous around your baby. Remove bibs before bedtime or nap time.

### Find the Perfect Toy for the Right Age

- Consider your child's age and development when purchasing [toys or games](#). It's worth a second to read the instructions and warning labels to make sure it's just right for your child.
- Before you've settled on the perfect toy, check to make sure there aren't any small parts or other potential choking hazards.
- When cleaning up, avoid toy chests that have no lids or safety hinges, as these could pose hazards to your child.



### Sign Up to Receive Product Recalls

- [Sign up with Safe Kids](#) to receive monthly e-mail alerts for recent recalls specific to children.
- Bookmark [www.recalls.gov](http://www.recalls.gov) for additional information about important product recalls for your family.

# THE EMOTIONAL CUP

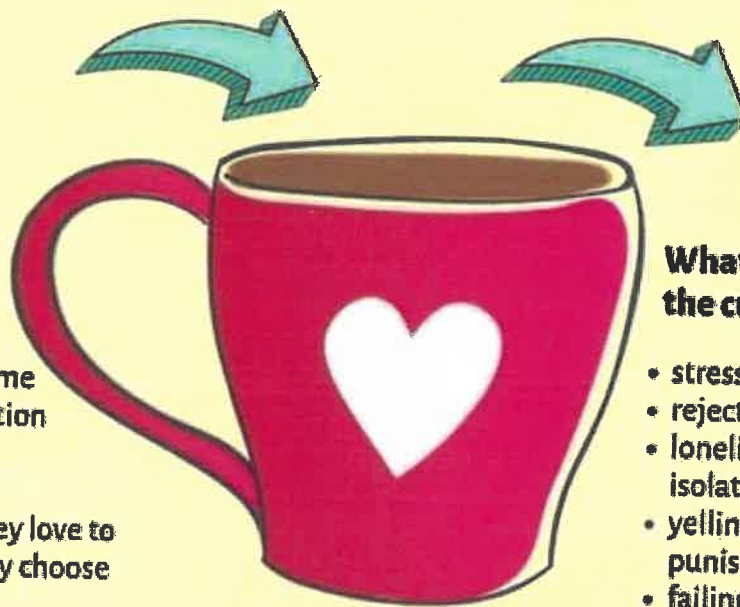
Imagine that every child has a cup that needs to be filled -- with affection, love, security, and attention. Some seem to have a full cup most of the time, or know good ways to get a refill. But most children get a little nervous when their cup gets near empty.

## Some ways that children deal with having an empty cup:

- steal from other people's cups
- misbehave to get your attention and show that they need a refill
- seem to have bottomless cups, or need constant 'topping off'
- can't sit still for refills or actively refuse them
- bounce off the walls when they approach 'empty'
- think they have to fight or compete for every refill

## What fills a child's cup:

- play
- friendship
- one-on-one time
- love and affection
- connection
- succeeding
- doing what they love to do or what they choose to do



## What empties the cup:

- stress and strain
- rejection by peers
- loneliness and isolation
- yelling and punishment
- failing
- fatigue
- doing what they're forced to do or they hate to do

**upbidity**

Publisher of Therapy Resources